



BEAGLE WATCH ARMED RESPONSE (RF) PTY LTD
Reg no: 2001/016065/07

Unison House, 190 Smit Street, Fairland, 2195
PO Box 731633, Fairland, 2030
+27 (0) 11 678 1972
info@beaglewatch.co.za
www.beaglewatch.co.za

PROTECTION OF PERSONAL INFORMATION (POPI) POLICY

In terms of Section 51 of POPIA No 4 of 2013

This Policy applies to **BEAGLE WATCH ARMED RESPONSE (RF) PTY LTD**

Registration Number 2001/016065/07

(the "Company")

(Including all Subsidiaries)

01 July 2021

Registered office address:

Unison Building
190 Smit Street
Fairland
2195

Contact Details:

Telephone: **011 678 1972**
Email: **info@beaglewatch.co.za**

Director: Andre Aiton

Registered as a security service provider by the Private Security Industries Regulatory Authority - Registration number: 1164719

a Prosegur company



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1. Objective

This policy provides for the lawful processing of personal information of the responsible party as required by the Protection of Personal Information Act 4 of 2013.

2. Scope

This Policy includes the Company's operations outside the Republic of South Africa and will serve to provide a reference regarding the records held by the Company at its Registered Office and various operations within the borders of the Republic of South Africa.

The Company as a whole is furthermore required to align and ensure compliance with the GDPR where information is required to cross borders.

3. Information Officer

Beagle Watch has appointed an Information Officer in terms of the Act. Amongst others, the following shall be the responsibilities of the office:

- 3.1. To establish conditions under which the lawful processing of personal information may be conducted;
- 3.2. Working with the Regulator in relation to investigations conducted in relation to the Act;
- 3.3. Ensuring compliance with the provisions of the Act. This is an on-going responsibility that will include training of new employees;
- 3.4. Specify measures to be taken in storing data, disposing of data, manage requested data, legislative indications on data, etc.

The Company is required to set up complaint channels and procedures in terms of this Policy. Clear terms and timelines must be communicated in terms of managing complaints with record keeping.

4. Key Principles

Beagle Watch is committed to processing personal information lawfully and to comply with the following principles;



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- To be transparent with regards to the procedures of collection and processing personal information
- Comply with all applicable regulatory requirements regarding the collection and processing of personal information
- Where required by regulatory provisions, to inform individuals when personal information is collected about them
- To treat sensitive personal information that is collected or processed with the highest of care as prescribed by the Act
- To strive to keep personal information accurate, complete and up to date and reliable for their intended purpose
- To develop reasonable security safeguards against risks such as loss, unauthorised access, destruction, use, amendment, or disclosure of personal information
- To provide individuals with the opportunity to access the personal information relating to them and, where applicable, to comply with requests to correct, amend or delete personal information.

5. Monitoring

The management of Beagle Watch Armed Response (RF) PTY LTD and Information Officer are responsible for administering and overseeing the implementation of this policy.

6. Implementation

This policy is implemented by Beagle Watch Armed Response (RF) PTY LTD and will be adhered to by all key individuals, representatives and staff who are tasked with collecting and processing of personal information. Non compliance with this policy may result in disciplinary action and possible termination of employment or mandate, where applicable.

Implementation date: 01 July 2021